



Graduation Checklist M.Ed. School Counseling

Applying to Graduate one semester prior to completing the program:

- Pass the comprehensive examination.
- Must have a 3.0 GPA to graduate.
- One semester prior to your expected graduation date meet with advisor to discuss graduation.
- Sign Program of Study provided by advisor.
- Complete graduation application.
- When advisor notifies you that the Program of Study has all necessary signatures, then take signed and completed graduation application to advisor.
- Advisor completes and signs the graduation application and will give you the signed Program of Study.
- Pay graduation fees.
- Take graduation application, one copy of the signed Program of Study, and evidence that graduation fees were paid to the Registrar.
- When your copy of the graduation application is returned, check the bottom right box to make sure that all requirements were met.
- Contact advisor if the application indicates that there are requirements that were not met.